

## BOARD MEETING MINUTES:

April 15, 2017

Fire Station

9:03 Called to order

Present: Duane, Les, Lyle, Kim, Lois, Dave, Brian, Guest: Ron

- Secretary report – no changes
- Treasurer report
  - 2018 Budget process & timing – Lyle motion, Duane 2<sup>nd</sup> motion carried for budget presented today be presented to the community
    - The board voted to transfer funds from checking to the water system long term reserve account.
  - Past Due billing – reviewed the status accounts from King Water
  - Long Term Reserve Study
    - Information will be available for those requesting the full spreadsheet, but will not be handed out at the annual meeting
    - Presentation Format of this information at annual meeting –
      - Send narrative with background and general information to members
      - Create a slide show to highlight the key topics and information for the annual meeting
      - Reviewed the required timeline to distribute information to members before the annual meeting – set a May 1 target for the mailing
  - Peer Review committee – no action at this time
  - Treasurer transition plan – addressed later in the meeting
- Water system report
  - King Record keeping – past water invoices will be a part of the records storage when that digital process has been established
  - PFOA & PFOS Test results – no detectable issues
  - Water usage and billing
    - Reviewed first quarter water usage 2017 results. The weekly readings King takes at the tank revealed a leak or problem which was resolved. An unintended problem is different than intentional over usage of water and discussion ensued to distinguish between the two and make some adjustments to the overage charges. King Water will continue to be the bill collector. The rates will be published in the Water Service Policy
    - King also accessed an extra fee for 4 meters that required maintenance around the meter before it could be read. Board voted to pass that cost on to the individual owner.
  - Second Well study – Dave Bernardy has been exploring options available if there is a need for a second well. At this time, these discussions will be tabled until further need.
  - Water Quality Report from King revealed a pattern in conductivity numbers – high in August and resolved after the rainy season. Brian is checking with King about the status of these numbers.
  - Water System Policy and Seawater Mitigation Plan Updates will be on the website before the annual meeting June 3
  - Plan for distribution of information about the water system reserve study (and budget, and common area reserve study) to community will be ready before May 1. The Water Service Policy and the Seawater Mitigation Plan will be uploaded to the website before the annual meeting
  - The board voted to join the Whidbey Island Water Association.
  - The board voted to renew the contract with King Water.
- Dock report
  - Float repairs Roberts family removed excess debris from around the float and no damage was noted. Ron will contact the welder to repair the pier railing damaged last year during the storm.
- Common Area update
  - Some erosion occurred around the picnic area rocks and Ron suggested we gather a group to back fill the gap created by the wave and gravel erosion with cement.

- Some erosion and slides have also happened on the bank above the picnic table – that will be watched.
- Sign is posted for ALL users of the common/picnic areas to pack their own garbage out.
- New/Old business
  - Digital Storage of records is on hold until the secretary can dedicate some time to the process of capturing the past records of Shangri-La Shores.
  - SLS Operations Manual –Hoping all sections will be completed before the annual meeting
  - Annual Meeting date: June 3 at the fire station meeting at 10
  - Picnic planning – Have as a pot luck after the meeting – maybe around 1:00. Information will be sent to the members. A large covered area will be rented from the Lion’s Club for protection from the elements (hopefully sun!)
  - Purchasing a Little Free Library kit and installing it in the play area - a book exchange for members – will be discussed and voted on during the annual meeting.
  - Reviewed the status of expiring terms of board members. Any community members interested should contact Brian or another board member. Ron suggested a request for a stronger message to be sent

10:35 Motion to adjourn.....