

**Shangri-La Shores**  
1/19/18 BOARD MEETING MINUTES  
Greenbank Day Road Fire Station, 1/19/18, 9:00 am

Present: Duane Smith, Brian Pulk, Dave Bernardy, Kimberly Jaderholm, Lois Craig, Lyle Kendall

Absent: Rob Marsicek

Meeting Called to order at 9:03 am

**Secretary Report** – Brian motioned to approve minutes, Duane seconded. Approved unanimous.

### **Treasurer Report**

- Past due billing status – A couple delinquent accounts.
- 2019 budget process and timing – The 2019 budget will be completed at the next board meeting to be ready for mailing before the annual meeting June 9.
- Long Term Reserves – Nothing new, will address any changes during the next budget proposal process
- New PO box – A new Post Office box will be acquired in Coupeville and the Greenbank box cancelled.
- Additional treasurer topics - Investigating whether moving the CD notes for a higher interest would be in our best interest. Brian will investigate.

### **Water System Report**

- Water usage and billing – Latest quarterly billing reports were analyzed. Limited issues appear.
- Chloride levels – Chloride levels are stable and well within safe levels
- Second well status – Action on a second well is on hold
- Whidbey Water System Association – Agreed to follow up on previous approval to join this organization in support of our water system.
- Continue with water conservation – A closer look at the usage rates will be examined at the April meeting.
- Letter from the Department of Health – The State Department of Health will be conducting their required sanitary survey this year (is has been three years). We accomplished and complied with the requirements from the last survey, but may need to reveal the budgeting for the second well. King Water coordinates the scheduling of the survey.

### **Dock & Float**

- Float repairs – the bent wheel will be adjusted in the spring when the float is put back in the water
- From the state department - our beach was one of the last to get a notice about shellfish contamination. Watch for the removal or listen for a public notice if rescinded.

### **Common Areas**

- Picnic area – Nothing new
- Playground & trails – Nothing new

## **New/Old business**

- Records retention guidelines and storage – The board is looking to establish protocol for retaining and storing records of Shangri-la Shores.
- SLS Operations Manual –
  - This would be a printed document as an operation guide for the board and will not be distributed to the community since it contains account numbers, etc.
- Community directory update – Information for the updated directory was inserted into the annual dues letter. Those interested in being in the directory were asked to send their information to King Water with their annual dues payment. Lois volunteered to update the directory when the forms have been returned.
- Annual meeting: June 9 at the Race Road Fire Station with a community potluck picnic to follow in the play area. Notification with the proposed 2019 budget will be mailed at least two weeks before the annual meeting.
- Three positions will be up for election – anyone interested please contact a board member.

Next board meeting: Friday, April 27 – location to be determined.

Meeting adjourned at 10:26 am